

## GRADUATION, LICENSURE ELIGIBILITY & BOARD CERTIFICATION STEPS URMC OB/GYN 2020-2021

### **Completion of 48 months of an Ob/Gyn residency**

No more than 12 weeks missed in each year or and/or 24 weeks total over the course of the residency training (time can be made up at the end of chief year by extending residency)

Full details in URMC Ob/Gyn Time Away from Work Policy

### **Pass PQF Electronic Fetal Monitoring Exam**

Mandatory for promotion to R2

Fee paid for by the Ob/Gyn Department

You will be assigned to one of two dates (Fall/Spring) based on your schedule

If you do not pass, you are responsible for paying for the repeat exam.

### **Pass Step 3**

\$850 (Ob/Gyn department reimburses fee)

Resident responsibility to schedule (talk with Admin Chiefs about best time to schedule)

If you do not pass, you are responsible for paying for the repeat exam.

### **Pass Fundamentals of L/S Surgery Exam** *(Class of 2020 and beyond)*

\$550 (Ob/Gyn department pays for access to materials & exam voucher at start of R3 year)

Resident responsibility to schedule (done during R3 year)

Need to pass by mid-September of R4 year to be able to apply/sit for written boards

If you do not pass, you are responsible for paying for the repeat exam.

### **Completion of IHI Basic Certification** *(Class of 2021 and beyond)*

Free course – register as a student

Due by the 6/30 of R1 year

**Participation in a Quality Improvement PDSA cycle (Plan → Do → Study → Act) (Class of 2021 and beyond)**

PI signature attesting to completion of project must be submitted to GME office via Smart Sheets

Due by graduation

**Scholarly Activity**

Presentation of your project/research at Resident Research Day May R3 year

**Written boards (qualifying exam)** – must complete residency by September 30<sup>th</sup> immediately following chief year to take them in June with your graduating class.

Resident is responsible for fee, application completion and scheduling. The dates below are approximate and subject to change without notice by ABOG. You are responsible for checking ABOG site and assuring that you have completed all required paperwork and known when the deadlines are.

Dates for 2020-2021

On-line applications available ([www.abog.org](http://www.abog.org))

10/19/20 Last day to apply without late fee penalty

12/18/20 Final deadline – no applications accepted after this date

9/2020- 2/2021 Candidates will be notified of approval to take the examination & to make a Pearson VUE Testing Center computer reservation. *Make this reservation ASAP because seats fill at the testing center- you don't want to have to drive out of town!*

3/31/21 Deadline to reserve seat to Pearson VUE

6/25/21 Qualifying exam at testing centers

Exam Costs based on date of registration:

9/17/20– 10/19/20     \$1500

10/20/20 – 11/16/20     \$1500 + \$360 late fee = \$1860

11/17/20 – 12/14/20     \$1500 + \$840 late fee = \$2340

**Completion of required professional duties** by last day of work chief year (Wednesday before the Graduation Banquet) – must be turned in by Thursday morning. **You will not receive your graduation certificate until these are completed.**

MedHub evaluations

GME Exit Survey

Duty hours

Case logs (All cases must be logged, not “just enough” cases to meet ACGME minimums)

Case minimums met

eRecord medical records completed

eRecord inbox signed out to a rising R4

Reassignment or closure of IRB projects within the ROSS system

Updated CV

Updated contact information

Submission of pager, parking tag, lock box, etc.

Exit interview with Program Director

Exit meeting with Program Coordinator

**Oral boards (certifying exam)** – must pass within 8 years of graduation from residency.

**Beginning in 2018, you must achieve board certification in Obstetrics and Gynecology within 8 years of completion of your training.** If certification is not achieved within 8 years (excluding time in an Ob/Gyn fellowship), you're no longer eligible to apply for either the Qualifying or Certifying Exams unless you complete a minimum of 6 months of supervised practice to regain eligibility.

**You have to collect cases for at least one year prior to taking the exam (July 1-June 30).** This is not something you sign up to take during residency. It is a reflection of your practice after residency.

For those going into fellowship or another practice setting where full Ob/Gyn exposures will be limited– case logs from chief year of residency can be used (see [abog.org](http://abog.org) for full details of what needs to be collected). This information CANNOT be easily collected once you are outside our system, as you no longer will have access to any HIPPA or other medical records materials. It is in your best interest to collect this information prior to graduation.

There are a number of other requirements and eligibility criteria for the oral boards within a certain year including the amount worked (percent FTE), the start date of your position after residency, the amount of time off during the collection year, and that you must remain at that

position from the time you begin collecting until the TIME OF YOUR EXAMINATION (not the end of your collection). **These can vary from year to year, and you should read the ABOG website information carefully.**

**The dates below are approximate and subject to change without notice by ABOG.** You are responsible for checking ABOG site and assuring that you have completed all required paperwork and known when the deadlines are. Further details will also be sent with your written exam results.

A signed affidavit is required to assure that your case list represents the full collection of ALL of the cases from the year of collection. That is NOT done by the residency office, and must be completed by the medical records team at your institution of collection.

#### Sample Dates

2/15	Applications available online
5/15	No applications accepted after this date
7/12	Candidates will be notified to submit case lists and a photograph and to pay the exam fee
8/1	Last day for receipt of case lists, photograph and exam fee without additional late fee
8/2-4/15	Late fee applies
8/15	No case lists or exam fees accepted after this date

#### Application Costs

2/15 – 3/30	\$840
3/31 – 4/30	\$840 + \$360 late fee = \$1200
5/1 – 5/15	\$840 + \$840 late fee = \$1680

#### Exam Costs

7 – 8/1	\$1025
8/2 – 8/15	\$1025 + \$395 late fee = \$1420

The exam takes place in Dallas and ABOG assigns you to one of three months: November, December or January. You cannot pick your month without a really really compelling reason. Accommodations can be made (such as for lactation, disability, etc.), however must be made at least 180 days in advance.